**MEDICAL DOCUMENTATION AND SECRETARIAL**

**WORDLIST**

| **No.** | **Word** | **Part of Speech** | **Definition** | **Example** |
| --- | --- | --- | --- | --- |
| 1 | **Doctor** | Noun | A person who helps sick people. | The **doctor** checks the patient. |
| 2 | **Nurse** | Noun | A person who helps doctors and patients. | The **nurse** gives medicine. |
| 3 | **Hospital** | Noun | A place for sick people. | She goes to the **hospital**. |
| 4 | **Treatment** | Noun | The care a doctor gives to a patient. | The doctor gives **treatment** to the patient. |
| 5 | **Pain** | Noun | A bad feeling in the body. | He has **pain** in his arm. |
| 6 | **Symptom** | Noun | A sign of illness. | A fever is a **symptom** of flu. |
| 7 | **Disease** | Noun | A sickness in the body. | The flu is a **disease**. |
| 8 | **ID card** | Noun Phrase | A card with personal information. | The patient gives the **ID card** to the nurse. |
| 9 | **Consultation** | Noun | A talk with a doctor. | I have a **consultation** with the doctor. |
| 10 | **Surgery** | Noun | A medical operation. | The **surgery** helps the patient. |
| 11 | **Medical history** | Noun Phrase | A record of past health problems. | The doctor reads the **medical history**. |
| 12 | **Personal information** | Noun Phrase | Name, address, and other details. | The form asks for **personal information**. |
| 13 | **Health record** | Noun Phrase | A file with health details. | The hospital keeps the **health record**. |
| 14 | **Insurance number** | Noun Phrase | A special number for insurance. | The receptionist writes the **insurance number**. |
| 15 | **Date of birth** | Noun Phrase | The day a person is born. | The form asks for the **date of birth**. |
| 16 | **Receptionist** | Noun | A person who helps visitors in an office. | The **receptionist** answers the phone. |
| 17 | **Check-up** | Noun | A general health exam. | The doctor does a **check-up**. |
| 18 | **Referral** | Noun | A paper to see another doctor. | The doctor gives a **referral**. |
| 19 | **Laboratory** | Noun | A place for medical tests. | The hospital has a **laboratory**. |
| 20 | **Invoice** | Noun | A bill for medical services. | The hospital sends an **invoice**. |